

**SHRI GOVIND GURU UNIVERSITY,
GODHRA -389 001**

**CHOICE BASED CREDIT SYSTEM
(CBCS)
Ordinances and Regulations**

(For the B. A. Regular Programmes)

(For the candidates to be admitted from the
academic year 2016 - 2017 onwards)

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Ordinances for B.A. = O. B.A. & Regulations for B.A. = R. B. A.

O.B. A. 1. Eligibility:

- I. For Admission : A pass in the Higher Secondary Examination (with Arts / Commerce / Science Subjects) conducted by the Government of Gujarat; or an examination accepted as equivalent thereto by the Executive Council / MHRD, India, subject to such conditions as may be prescribed there for.
- II. The candidates who have passed the qualifying examination is eligible to choose any two of the following subjects at the time of admission in 1st Semester as core Course for Semester I & II

Core Courses: (CC-I and CC-II)

- I. Sanskrit
- II. Hindi
- III. Gujarati
- IV. English
- V. History
- VI. Economics
- VII. Sociology
- VIII. Psychology
- IX. Home Science

Elective Courses: (EC-I and EC-II)

- I. Sanskrit
- II. Hindi
- III. Gujarati
- IV. English
- V. History
- VI. Economics
- VII. Sociology
- VIII. Psychology
- IX. Home Science
- X. Philosophy

Elective Courses: (SE-II)

1. Sanskrit
2. Hindi
3. Gujarati
4. English
5. History
6. Economics
7. Sociology
8. Psychology
9. Home Science
10. Philosophy
11. Computer Application
12. Physical Education

- III The candidate shall be normally allowed to choose any two subjects (core courses) from semester I and II programmes, while moving in the third semester. Both the subjects (core courses) shall carry equal weightage and the candidate is free to choose any one of the two subjects (core courses) as the main core course while moving in the third and onwards Semesters. The subjects (core courses) other than the main core course, shall be considered as Subject electives I and II Courses for the purpose of award of the B.A. Degree.
- IV For the Degree : The candidates shall have subsequently undergone the prescribed course of study in a college affiliated to this University for a period of not less than three academic years, passed the examinations prescribed and fulfilled such conditions as have been prescribed therefore.

O. B. A. 2. Duration:

Duration of Regular Programme is three years. Each academic year shall comprise of two semesters viz. Odd and Even semesters. Odd semesters I / III / V shall be from June / July to November/ December and Even Semesters II / IV / VI shall be from December / January to May / June. There shall be not less than 90 working days which shall comprise 450 teaching clock hours for each semester. (Exclusive of the days for the conduct of University or external end-semester examinations). A candidate can avail a maximum of 12 Semester (6 Years), in a continuous stretch of 6 Years from the year of enrollment to complete Bachelor's Degree

O. B. A. 3. Courses offered at B. A. Programme :

- I. Sanskrit
- II. Hindi
- III. Gujarati
- IV. English
- V. History
- VI. Economics
- VII. Sociology
- VIII. Home Science

O. B. A. 4. The CBCS System:

All Programmes shall be run on Choice Based Credit System (CBCS). It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education and the quality assurance expected of it in the light of liberalization and globalization in higher education.

O. B. A. 5. Courses in Programmes :

The B. A. - programme consists of a number of courses. The term 'course' is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a "paper" in the conventional sense. The following are the various categories of Courses suggested for the UG A. - programmes.

Soft Skill Courses

Foundation Courses

Compulsory English (Comp Eng)

Compulsory Classical Languages (Compulsory Lang)

Core Courses - I, II (CC I & II)

Elective Courses - I, II (ECs I & II)

Elective Course – II (EC II)

The Soft Skill Courses and Foundation Courses are meant to develop the students' communicative skill and Social Awareness at the UG level. Core Courses are the basic courses compulsorily required for each of the programme of study. These will be related to the subject of the programme in which the candidate gets his / her degree. The number of Core Course - I shall be 20. Subject elective Courses I and II cover two disciplines that are generally related to the main faculty of the programme. The number of Subject elective I Course shall be 8 and the number of Subject elective II Course shall be 2. The Number of Compulsory English Courses shall be 6 and the number of Compulsory Classical Language shall be 2.

Table – 1

B. A. Programmes - Course Structure under CBCS

Sem - I			
Courses	Lectures	Others	Total Credits
Core CC 101	3	1	4
Core CC 102	3	1	4
Elective (EC I)101	3	1	4
Elective (EC I) 102	3	1	4
Elective (EC II) 101	1	1	2
Foundation FC 101	1	1	2
Soft Skill SS 101	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2
TOTAL CREDITS			26
Semester - II			
Courses	Lectures	Others	Total Credits
Core CC 111	3	1	4
Core CC 112	3	1	4
Elective (EC I)111	3	1	4
Elective (EC I)112	3	1	4
Elective (EC II)112	1	1	2
Foundation FC 111	1	1	2
Soft Skill SS 111	1	1	2
Comp Eng 101	2		2
Comp Lang 101	2		2
TOTAL CREDITS			26
Semester - III			
Courses	Lectures	Others	Total Credits
Core 201	3	1	4
Core 202	3	1	4
Core 203	3	1	4
Elective 201	3	1	4
Elective 202	3	1	4
Foundation 201	1	1	2
Soft Skill 201	1	1	2
Comp Eng 201	2		2
TOTAL CREDITS			26

Semester - IV			
Courses	Lectures	Others	Total Credits
Core 211	3	1	4
Core 212	3	1	4
Core 213	3	1	4
Elective 211	3	1	4
Elective 212	3	1	4
Foundation 211	1	1	2
Soft Skill 211	1	1	2
Comp Eng 211	2		2
TOTAL CREDITS			26

Semester - V			
Courses	Lectures	Others	Total Credits
Core 301	3	1	4
Core 302	3	1	4
Core 303	3	1	4
Core Elective 304	3	1	4
Core Elective 305	3	1	4
Foundation 301	1	1	2
Soft Skill 301	1	1	2
Comp eng 301	2		2
TOTAL CREDITS			26

Semester - VI			
Courses	Lectures	Others	Total Credits
Core 311	3	1	4
Core 312	3	1	4
Core 313	3	1	4
Core Elective 314	3	1	4
Core Elective 315	3	1	4
Foundation 311	1	1	2
Soft Skill 311	1	1	2
Comp eng 311	2		2
TOTAL CREDITS			26

For Sem. I & II, each practical batch should not have more than 30 students and for Sem. III to IV-25 & V to VI practical batch should not have more than 20 students.(As per GR No NGC-2610-1055-kh Sachivalay Gandhinaga dated 7th june 2011)

The Soft Skill and Foundation Courses, six in number for each UG degree are open to all students.

- a. The Department Committee shall follow a selection procedure on a first come first served basis, fixing the maximum number of students, giving counseling to the students etc. to avoid overcrowding to particular course(s) at the expense of some other courses.
- b. The failed candidates in one FC / SS are permitted to opt for another FC / SS in another programme or they are permitted to continue with the same FC / SS.
- c. The Colleges shall provide all information relating to the FCs in each program to all the students so as to enable them to choose their FCs.

O. B. A. 6.

The UGC recommended Certificate Course on Environmental Studies is to be offered in the second semester of all the UG Programmes as foundation course compulsorily.

O. B.A. 7.

Part IV - Extension and Extra - Curricular Activities: These should be carried out outside the class hours. e.g. NSS, NCC, participation in Youth Welfare activities / Sports at National or International Level, will be assigned two additional credits / year.

O. B.A. 8. Semesters:

An academic year is divided into two semesters. In each semester, courses are offered in 15 teaching weeks and the remaining 5 weeks are to be utilized for conduct of examinations and evaluation purposes. Each week has 40 working hours spread over 5 / 6 days a week.

O. B.A. 9. Credits :

The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. For instance, a 1 ½ hours practical hour is given 1 credit and a three lectured core course is given 3 credits. However, in no instance the credits of a course can be greater than the hours allotted to it.

The total minimum credits, required for completing a B. A. program is 156. The details of credits for individual components and individual courses are already given in structure above and will be explained hereafter.

O. B.A. 10. Course :

Each Course is to be designed variously under lectures / laboratory or field work / seminar / practical's / assignments / term paper or report writing etc., to meet effective teaching and learning needs.

O.B.A. 11. Examinations :

- i. There shall be examinations at the end of each semester, for odd semesters in the month of November / December; for even semesters in April / May. A candidate who does not pass the examination in any course(s) shall be permitted to appear in such failed course(s) in the subsequent examinations to be held in October / November or April / May.
- ii. A candidate should get enrolled for the first semester examination. If enrollment is not possible owing to shortage of attendance beyond condonation limit / regulations prescribed OR belated joining OR on medical grounds, the candidates are not permitted to move to the next semester. Such candidates shall re - do the semester in the subsequent turn of that semester as a regular student ; However, a student of First Semester shall be admitted in the Second Semester, if he / she has successfully kept the term in first semester. To move in the Third Semester, a student has to clear all Credits of first semester. Like wise, to move in the Fourth Semester, a student is required to obtain all the credits of second semester. Similarly, after clearing all the credits of third semester, a student can move to the fifth semester and he / she shall be allowed to move to the sixth semester after clearing all the credits of fourth semester

For the movement in the said semester as described above, the candidate must have satisfactorily kept the term of the previous semester.

O.B.A. 12. Condonation :

Students must have **75%** of attendance in each course for appearing in the examination. Students who have 74% to 70% of attendance shall apply for condonation in the prescribed form with the prescribed fee of Rs. 500 per course. Along with the Medical Certificate. Students who have below 75% of attendance are not eligible to appear for the examination. It is furthered clarified that the students, who have 75% or more of attendance, shall be given 5 Marks Out of 5 in Internal Evaluation. Student (If Condoned), Who have 74% to 70% of Attendance shall be given 3 marks in internal Evaluation.

O. B.A. 13. Question Paper Pattern :

Question Paper shall have four questions corresponding to four units of each theory course. Question No. 5 shall have objective type of questions and / or answer in one line to be asked from all the four units of the theory course by giving equal weightage.

O. B. A. 14. Evaluation:

The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. Evaluation for each course shall be done by a continuous internal assessment (CIA) by the concerned course teacher as well as by an end semester examination and will be consolidated at the end of the course. The components for continuous internal assessment are :

One Tests	15 Marks (Second / repeat test for genuine absentees)
Assignments	10 Marks
Attendance	5 Marks
Total	30 Marks

For compulsory English and Indian Languages the internal shall be for 25 Marks + 5 Marks for attendance. Attendance shall be taken as a component for continuous assessment, although the students should put in a minimum of 75% attendance in each course. In addition to continuous evaluation component, the end semester examination, which will be a written - type examination of at least 3 hours duration, would also form an integral component of the evaluation. The ratio of marks to be allotted to continuous internal assessment and to end semester examination is 30 : 70. The evaluation of laboratory component, wherever applicable, will also be based on continuous internal assessment and on an end - semester practical examination.

O. B.A. 15. Passing Minimum:

The passing minimum for CIA (Continues Internal Assessment) shall be 36% out of 30 marks (i.e. 11 marks), where the candidate is required to appear for the internal test at least once. Failed candidates in the Internal Assessment are permitted to improve their Internal Assessment marks in the subsequent semesters (2 chances will be given) by writing test and by submitting Assignments. The passing minimum for University or External Examinations shall be 36% out of 70 marks (i.e. 25 marks)

O. B.A. 16. Grading:

Once the marks of the CIA (Continues Internal Assessment) and end- semester examinations for each of the courses are available, they will be added. The marks thus obtained will then be graded as per details provided in Table 4. From the First semester onwards the total performance within a semester and continuous performance starting from the first semester are indicated respectively by Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). These two are calculated by the following formulae :

$$\text{SGPA} = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

where 'C_i' is the Credit earned for the Course i in any semester ; 'G_i' is the Grade Point obtained by the student for the Course i and 'n' is the number of Courses passed in that semester.

CGPA = GPA of all the Courses starting from the first semester to the current semester.

Note : The SGPA and CGPA shall be calculated separately for the following three parts :

Part I : Comp Eng and Comp Lang; Part II : FCs , SS and Part III CCs, SECs.

The SGPA and CGPA shall be calculated only when the student has successfully cleared all the courses with the assumption that the total credits for all the semesters are same.

O.B.A. 17. Classification of Final Results:

- I. For each of the three parts, there shall be separate classification on the basis of CGPA as indicated in R. B. A. 4.
- II. For purposes of declaring a candidate to have qualified for the Degree of Bachelor of Arts in the First class / Second class / Pass class or First class with Distinction, the marks and the corresponding CGPA earned by the candidate in Part III alone will be the criterion, provided he / she has secured the prescribed passing minimum in Part I and part II. It is further provided that the candidate should have scored the First / Second Class separately in both the grand total and end Semester (External) examinations.

- III. Grade in Part IV Extension and Extra Curricular Activities, wherever applicable, shall be shown separately and it shall not be taken into account for classification.
- IV. The marks for the course as Foundation (compulsory) course of SEM - II on “Environmental Studies” will be given in a separate certificate also by the college as per the guidelines of UGC, MHRD & the Hon’ble Supreme Court of India. The College shall charge Rs.100/- separately to meet the expenditure incurred towards the completion of this course, as per UGC / MHRD guide lines.
- V. Internal and the end semester Exam for Foundation and Soft Skill Courses shall be conducted by respective colleges.

O.B.A. 18. Conferment of the Bachelor’s Degree :

- (i) A candidate shall be eligible for the conferment of the Degree of Bachelor of Arts (Honours) only if he / she has earned the minimum required credits for the programme prescribed therefor (i.e. 156 credits).
- (ii) A candidate shall be required to pay Rs.500/- towards the conferment of the Degree of B. A., which shall be enhanced by a 10% increase every three years and rounded off to the next 10/- rupees stage.

O.B.A. 19. End Semester Examinations:

- (i) The University shall conduct the External (End Semester) Examinations for all the Semesters. Format of Question Paper and Mark sheet suggested and/or Prepared by the University.
- (ii) The examination fees for all end semester examinations shall be Rs.200. Rs.50 for practical exams/ term work/ project etc. for all subjects.(Which shall be enhanced by a 20% increase every year and rounded off to a next 10/- rupees stage.)

O. B.A. 20. Grievance Redressal Committee :

The College shall form a Grievance Redressal Committee for each course in each department with the Course Teacher and the HOD as the members. This Committee shall solve all grievances relating to the Internal Assessment marks of the students.

O. B.A. 21. Transfer of Credits :

In case of Soft Skill courses, Students are permitted to transfer their course credits from Centre for Distance Education (CDE) of any University to Regular Stream

and vice-versa. Similarly, they are also permitted to transfer their course credits from other state or central universities after verification of eligibility criteria.

O. B.A. 22. Revision of Ordinances, Regulations and Curricula :

The University may from time to time revise, amend and change the Ordinances, the Regulations and the Curricula, if found necessary.

R. B.A. 1 - (i) Details on the number of courses and credits per course in different

B.A. Programmes

Sr. No.	Study Components	No. of Courses	B. A.			Total Weekly hours/180 weekly hours
			Credits per Course	Total Credits	Essential library work	
1	Core Course	20	4	80	20	80+20=100
2	Elective I & II	8	4	32	2	32+2 =34
3	Elective II	2	2	4	1	4 + 1 = 5
4	Compulsory English	6	2	12	1	12 + 1= 13
5	Compulsory Sanskrit	2	2	4	-	4
6	Foundation Courses	6	2	12	-	12
7	Soft Skill	6	2	12	-	12
TOTAL		50		156		180

Note :

- (I) Total weekly hours 180 includes 24 hours (12+12) teaching of Foundation and Soft Skill Courses, which may / shall be carried out by the candidate inter or intra colleges; so actual weekly hours for the college shall be $180 - 24 = 156$ weekly hours.
- (II) The workload taken up by the in-house faculty of the college for conducting Foundation and Soft Skill courses per Department shall be counted as actual workload.

R. B.A. 2 - UG B.A. Programmes - Course Structure under CBCS

Sem	Course	Instru. Hours / Week	Credit	Exam Hours	Marks		
					Int.	Extn.	Total
1	Soft Skill (SS) 101	2	2	3	---	100	100
	Foundation (FC) 101	2	2	3	---	100	100
	Core Comp English (Comp Eng) 101	2	2	3	30	70	100
	Core Comp Indian Languages(Comp Ind) 101	2	2	3	30	70	100
	Core Course (CC 101)	4	4	3	30	70	100
	Core Course (CC 102)	4	4	3	30	70	100
	Subject Elective I (SE I 101)	4	4	3	30	70	100
	Subject Elective I (SE I 102)	4	4	3	30	70	100
	Subject Elective II (SE II, 101)	2	2	3	30	70	100
2	Soft Skill (SS) 111	2	2	3	---	100	100
	Foundation (FC) 111	2	2	3	---	100	100
	Core Comp English (Comp Eng)111	2	2	3	30	70	100
	Core Comp Indian Languages(Comp Ind)111	2	2	3	30	70	100
	Core Course (CC 111)	4	4	3	30	70	100
	Core Course (CC 112)	4	4	3	30	70	100
	Subject Elective I (SE I 111)	4	4	3	30	70	100
	Subject Elective I (SE I 112)	4	4	3	30	70	100
	Subject Elective II (SE II, 111)	2	2	3	30	70	100

Sem	Course	Instru. Hours / Week	Credit	Exam Hours	Marks		
					Int.	Extn.	Total
3	Foundation (FC) 201	2	2	3	---	100	100
	Core Comp English (Comp Eng) 201	2	2	3	30	70	100
	Core Course (CC 201)	4	4	3	30	70	100
	Core Course (CC 202)	4	4	3	30	70	100
	Core Course (CC 203)	4	4	3	30	70	100
	Subject Elective I (SE I 201)	4	4	3	30	70	100
	Subject Elective I (SE I 202)	4	4	3	30	70	100
4	Soft Skill (SS) 211	2	2	3	---	100	100
	Foundation (FC) 211	2	2	3	---	100	100
	Core Comp English (Comp Eng) 211	2	2	3	30	70	100
	Core Course (CC 211)	4	4	3	30	70	100
	Core Course (CC 212)	4	4	3	30	70	100

4	Core Course (CC 213)	4	4	3	30	70	100
	Subject Elective I (SE I 211)	4	4	3	30	70	100
	Subject Elective I (SE I 212)	4	4	3	30	70	100
5	Soft Skill (SS) 301	2	2	3	---	100	100
	Foundation (FC) 301	2	2	3	---	100	100
	Core Comp English (Comp Eng) 301	2	2	3	30	70	100
	Core Course (CC 301)	4	4	3	30	70	100
	Core Course (CC 302)	4	4	3	30	70	100
	Core Course (CC 303)	4	4	3	30	70	100
	Core Course (CC 304 EA)	4	4	3	30	70	100
	Core Course (CC 304 EB)	4	4	3	30	70	100
	Core Course (CC 304 EC)	4	4	3	30	70	100

	Core Course (CC 305 EA)	4	4	3	30	70	100
	Core Course (CC 305 EB)	4	4	3	30	70	100
	Core Course (CC 305 EC)	4	4	3	30	70	100

6	Soft Skill (SS) 311	2	2	3	---	100	100
	Foundation (FC) 311	2	2	3	---	100	100
	Core Comp English (Comp Eng) 311	2	2	3	30	70	100
	Core Course (CC 311)	4	4	3	30	70	100
	Core Course (CC 312)	4	4	3	30	70	100
	Core Course (CC 313)	4	4	3	30	70	100
	Core Course (CC 314 EA)	4	4	3	30	70	100
	Core Course (CC 314 EB)	4	4	3	30	70	100
	Core Course (CC 314 EC)	4	4	3	30	70	100
	Core Course (CC 315 EA)	4	4	3	30	70	100
	Core Course (CC 315 EB)	4	4	3	30	70	100
	Core Course (CC 315 EC)	4	4	3	30	70	100

R. B. A. 3 - Grading of the Courses

Percentage / Marks (Normalized)	Grade Points	Grade	Description
Above 85	8.5 - 10.0	O+	Outstanding
70 - 84.99	7.0 - 8.49	O	Excellent
60 - 69.99	6.0 - 6.99	A	Very good
55 - 59.99	5.5 - 5.99	B+	Good
48 - 54.99	4.8 - 5.49	B	Fair
36 - 47.99	3.6 - 4.79	C	Average
Below 36	0.0	D (Dropped)	Dropped

R. B. A. 4 - Final Result

CGPA		Letter	Classification of Final Result
From - to	Grade		
8.5 - 10	O+	First class with Distinction	
7.0 - 84.99	O		
6.0 - 6.99	A	First Class	
5.5 - 5.99	B+	Higher Second Class	
4.8 - 5.49	B	Second Class	
3.6 - 4.79	C	Pass Class	
Below 3.6 = 0.0	D	Dropped	

Appendix - I

R. B.A. 5 - U. G. B. A. Programme - Foundation Courses (FCs) open to all Students of Arts Programme

Semester I

1. Tribble Fairs & Festivals
2. Computer Skills I
3. Yoga-Meditation

Semester II

1. Environment Science

Semester III

1. Computer Skills
2. Travel and tourism
3. Diaspora Studies
4. Personality Development
5. Tribal Culture of Panchmahals

Semester IV

1. Indian Cultural Heritage
2. Basic Computer Applications
3. Translation Studies
4. Vedas and Upnishad
5. Skill Development

Semester V

1. Gandhian Philosophy
2. Indian Religions
3. Adobe Photoshop and Sketching and Drawing
4. Indian Renaissance (1857 - 1947)
5. Office and Administration Support

Semester VI

1. Gender Studies
2. Fundamental Rights and Duties
3. Data Analysis
4. Research Methodology
5. Carrier Counseling

Appendix - II

R. B.A. 6 - B. A. Programme - Soft Skill Courses (SSs) open to all Students of Arts Programme

Semester I

1. Tribal Language
2. Constitution of India-1
3. National Ethics

Semester II

1. Leadership Development
2. Stress Management
3. Yoga Meditation

Semester III

1. Human Resource Development
2. Cultural Heritage of Gujarat
3. World religions
4. Communication
5. First Aid and emergency Care

Semester IV

1. Learning from World Leaders
2. Structure of Indian Society
3. Presentation Skills
4. Indian Knowledge system

Semester V

1. International Relations
2. Health Management and Diet
3. E- Marketing
4. Child Counseling
5. E-Governance

Semester VI

1. Indian Tribal Culture
2. Basics of Performing Arts
3. Vedic Sciences
4. Life of Shri Govind Guru

Note : The course curricula or reference materials for the soft skill as well as foundation courses shall be notified and such courses shall only be made available to the students. However, for the compulsory Foundation course of second semester i.e. Environmental Studies, the reference book prepared by A. Bharucha for UGC shall be used as a text by all the students of Arts programme.

R.B. A. 7 - Course Structure :

- I. The B.A. programme is full time three years Under Graduate Programme. The medium of instruction shall be Gujarati/ English. The students are allowed to write the answers in respective medium in the examinations.
- II. The programme consists of Six Semesters-Semester I and II in the First Year of the Programme , Semesters III and IV in the Second Year and V and VI Semesters in the Third Year of the programme.
- III. The total programme consists of 156 credits equally divided into 26 credits per semester.

- IV. There would be different core and elective area of specialization as per syllabus of respective subject.
- V. The programme consists of the following types of courses
- (i) Core Compulsory courses in English: common for all optional specialization groups.
 - (ii) Core Compulsory courses in Indian languages: common for all optional specialization groups.
 - (iii) Core courses: One area of specialization for all specialization groups
 - (iv) Subject Elective course I and II: separate for all optional specialization groups.
 - (v) Foundation courses for all specialization groups.
 - (vi) Soft Skill course for all specialization groups.

R. B.A 8 - Clearing and carrying forward the Semesters :

Rules for carrying forward the semesters are :

- I. A candidate must have at least 75% overall attendance in the programme and should have satisfactory performance in class participation of each course and must have **appeared in internal written test to be eligible for grant of term.**
- II. In case, a candidate obtains D in any one course / all courses in the first semester, he / she shall be allowed to continue to proceed to the second semester provided he / she has kept his / her term of the first semester successfully.
- III. The candidate shall be allowed to proceed to the third semester only after clearing all the courses of the first semester.
- IV. In case, a candidate obtains D in any one course / all courses in the second semester, he / she shall be allowed to continue to proceed to the third semester provided he / she has kept his / her term of the second semester successfully.
- IV. The candidate shall be allowed to proceed to the fourth semester only after clearing all the courses of the second semester.
- VI. In case a candidate obtains D in any one course / all courses in the third semester, he / she shall be allowed to continue to proceed to the fourth

semester provided he / she has kept his/her term of the third semester successfully. Similarly a candidate is allowed to move in the fifth semester provided he / she has kept his / her term of the fourth semester successfully and a candidate is allowed to move in the sixth semester after he / she has successfully kept the term of fifth semester even if he / she has failed in any one or all courses of the fifth semester.

- VII. The candidate shall be eligible for the award of the degree after successful clearance of all the courses of semester I, II, III, IV, V & VI by the Sixth semester examination of the third year programme or till expiry of registration / enrolment.
- VIII. Whenever a candidate fails in a course due to failure of obtaining minimum marks in the internal component of the examination, the marks obtained in attendance and class participation shall be carried forward for the consideration of the repeat examination. The student has to appear in the internal test only to complete the requirement of the internal assessment.

R.B.A. 9 - Assessment and Evaluations :

- I. Each course will be assessed on the basis of 100 marks. The marks would be divided between internal and external assessment.
- II. There shall be one end semester external examination of each course in every semester consisting of 70% (70 marks) weightage in theory and practical courses.
- III. Each Theory & Practical course shall have internal assessment of 30% weightage based on the following
 - Internal written test - 15% (15 marks)
 - Attendance - 05% (5 marks)
 - Class participation in assignments - 10% (10 marks)
- IV. Every student will be required to pass the external examination and internal assessment separately in each course.

- V. The minimum passing standard will be 36% for the external and internal component of each course, i.e. 25 marks out of 70 (external -36% of 70 marks) and 11 marks out of 30 (internal -36% of 30 marks).
- VI. **(A)** The grades for each course would be decided on the basis of the percentage marks obtained in the end-semester external and internal examinations as per following table:

Percentage / Marks (Normalized)	Grade Points	Grade	Description
Above 85	8.5 - 10.0	O+	Outstanding
70 - 84.99	7.0 - 8.49	O	Excellent
60 - 69.99	6.0 - 6.99	A	Very good
55 - 59.99	5.5 - 5.99	B+	Good
48 - 54.99	4.8 - 5.49	B	Fair
36 - 47.99	3.6 - 4.79	C	Average
Below 36	0.0	D	Dropped

VI. **(B) Final Result :**

CGPA From - to	Letter Grade	Classification of Final Result
8.5 - 10	O+	First class with Distinction
7.0 - 84.99	O	
6.0 - 6.99	A	First Class
5.5 - 5.99	B+	Higher Second Class
4.8 - 5.49	B	Second Class
3.6 - 4.79	C	Pass Class
00 - 00	F	Dropped

- VII. The semester grade point average (SGPA) will be calculated as an weighted average of all the grade point of the semester courses. That is Semester grade point average (SGPA) = (sum of grade points of all six courses of the semester) / total credit of the semester as per example given below :

CALCULATION METHOD FOR CBCS: A CASE STUDY FOR ARTS

Semester I

Course	Internal marks out of 30	External marks out of 70	Total out of 100	Grade	Grade Point	Course Credit	Credit Grade Point
Core 101	15	51	66	A	$6 + 1(0.99/5) = 6 + 0.20 = 6.20$	4	$6.20 \times 4 = 24.8$
Core 102	14	58	72	A+	$7 + 2(0.99/5) = 7 + 0.40 = 7.40$	4	$7.40 \times 4 = 29.6$
Elective I, 101	12	44	56	B+	$4 + 1(0.99/5) = 4 + 0.2 = 4.20$	4	$4.2 \times 4 = 16.8$
Elective I, 102	13	55	68	A	$6 + 3(0.99/5) = 6 + 3 \times 0.20 = 6 + 0.60 = 6.60$	4	$6.6 \times 4 = 26.4$
ELECTIVE II, 101	15	48	63	A-	$5 + 3 (0.99/5) = 5 + 3 \times 0.20 = 5 + 0.60 = 5.60$	2	$5.60 \times 2 = 11.2$
FC101	12	54	66	A	$6 + 1(0.99/5) = 6 + 0.20 = 6.20$	2	$6.20 \times 2 = 12.4$
SS101	15	48	63	A-	$5 + 3 (0.99/5) = 5 + 3 \times 0.20 = 5 + 0.60 = 5.60$	2	$5.60 \times 2 = 11.2$
CE 101	11	36	47	C+	2.49	2	$2.49 \times 2 = 4.98$
CS101	12	43	55	B+	4	2	$4 \times 2 = 8$
Total Semester Credits						26	

TOTAL SUM OF CREDIT GRADE POINTS FOR ALL THE COURSES OF

$$\text{SEMESTER 1} = 24.8 + 29.6 + 16.8 + 26.4 + 11.2 + 12.4 + 11.2 + 4.98 + 8.0 = 145.38$$

$$\text{SEMESTER GRADE POINT AVERAGE} = 145.38 / 26 = \mathbf{5.59}$$

CALCULATION OF CGPA FROM SGPA OF SIX SEMESTERS:

SGPA SEM I	= 5.59
SGPA SEM II	= 4.78
SGPA SEM III	= 6.66
SGPA SEM IV	= 7.00
SGPA SEM V	= 6.31
SGPA SEM VI	= 5.98

$$\text{TOTAL OF SGPA OF ALL SIX SEMESTERS} = 5.59 + 4.78 + 6.66 + 7.00 + 6.31 + 5.98 = 36.32$$

$$\text{CGPA} = \text{SUM OF SGPA OF SIX SEMESTERS} / 6 = 6.05 = \text{A GRADE (FIRST CLASS)}$$

The cumulative grade point average will be calculated as the average of the SGPA of all the six semesters, as shown above.

VIII. For the award of the class CGPA shall be calculated on the basis of :

- (a) **Marks of End Semester External Examination And**
- (b) **Total Marks obtained (Marks of End Semester External Examination + Marks of Internal Assessment)** for each course. The final Class for B. A. Degree shall be awarded on the basis of lowest CGPA of (a) & (b) of fifth & sixth semester examinations. However, the marks of elective courses as well as foundation courses shall not be counted for the award of class, provided a candidate has secured at least minimum passing marks in Elective & Foundation courses both in internal & external examinations.

R.B.A 10 - Revision of Syllabi :

- I. **Syllabi of every course should be preferably revised every three years that is from AY 2019-2020**
- II. Revised Syllabi of each semester should be implemented in sequential basis.
- III. In courses, where units / topics relate to governmental provisions, regulations or laws, changes to accommodate the latest developments, are to **be made automatically under the information to the Academic and Executive Councils of Shri Govind Guru University.**
- V. All formalities for revisions in the syllabi should be completed before the end of the 2nd / 4th semester for implementation in the next academic year.
- VI. During every revision, up to twenty percent of the syllabi of each course should be changed so as to ensure the appearance in the examinations of revised syllabi for those students, who have studied the old (unrevised) syllabi without any difficulties.
- VI. In case, the syllabus of any course is carried forward without any revision, it shall also be included in the revised syllabi.

R. B. A.11 - Format of Question paper :

Since the assessment system has been changed to grading system, a simultaneous reform of the question paper pattern has been implemented. This reforms aims at first of all removing the fear of examinations from the minds of the students. Secondly it covers many different types of questions so that the student does not

have to labour with long answers. Thirdly it makes sure that a student is assessed in a balanced manner on all topics in the syllabus. To ensure this the following has been done:

Marks division for external examination (70 Marks):

$$Q \times \text{Marks} = \text{Total marks}$$

1. Essay type questions (word limit 650 to 700 words) $4 \times 7 = 28$
2. Short Notes (Word Limit up to 300 to 400 words) $4 \times 4 = 16$
3. Brief Questions (Answer in One to two lines) $6 \times 2 = 12$
- 4.14 MCQ from each unit $14 \times 1 = 14$

PART I : Question Paper Pattern for Theory / Descriptive Type Subjects

Question	Unit	Question Type	Section Marks	Total Marks
Q.1 A	UNIT I	Long Essay type (Up to 650-700 words)	7	14
Q. 1. B	UNIT II	Long Essay type (Up to 650-700 words)	7	
Q. 2 A	UNIT III	Long Essay type (Up to 650-700 words)	7	14
Q. 2 B	UNIT IV	Long Essay type (Up to 650-700 words)	7	
Q. 3	Unit I, II, III, IV	Short Notes (Word Limit up to 300 to 400 words)	4 + 4 + 4 + 4	16
Q. 4	UNIT I, II, III, IV + Any two	Brief Questions (One or two Line answers)	2 + 2 + 2 + 2 + 2 + 2	12
Q. 5	MCQs From Unit to IV	14 questions asking Objective, Choose the right answer, match the column, True or false, Fill in the blanks etc	1 mark each	14
TOTAL MARKS				70

Detailed Notes :

- Q.1. Two Essay type questions from Unit I to II with internal Options.
- Q.2. Two Essay type questions from Unit III to IV with internal Options.
- Q.3. Four Short Notes, One from each Unit with internal options.
- Q.4. Six Brief Questions, one from each unit and two from any Units from I to IV
- Q.5. MCQs. Three from each unit and two from any of the Units from I to IV (The MCQs must test Reasoning, Knowledge, understanding and Application skills of the students. The questions can be asked in the form of objective type, true or false, match the column, choose the correct option etc.)

PART II : Question Paper Pattern for Non Descriptive / Grammar / Creative

Writings or Numerical based Subjects

Question	Unit	Question Type	Section Marks	Total Marks
Q.1	UNIT I	Questions to be asked in three sections A, B and C	7 + 4 + 3	14
Q.2	UNIT II	Questions to be asked in three sections A, B and C	7 + 4 + 3	14
Q.3	Unit III	Questions to be asked in three sections A, B and C	7 + 4 + 3	14
Q.4	UNIT IV	Questions to be asked in three sections A, B and C	7 + 4 + 3	14
Q.5	MCQs From Unit I to IV	14 questions asking Objective, Choose the right answer, match the column, True or False, Fill in the blanks etc	1 mark each	14
TOTAL MARKS				70

- Q.5. MCQs. Three from each unit and two from any of the Units from I to IV (The MCQs must test Reasoning, Knowledge, understanding and Application skills of the students. The questions can be asked in the form of objective type, true or false, match the column, choose the correct option etc.)