

**SHRI GOVIND GURU
UNIVERSITY, GODHRA -389001**



**(For UG - Bachelors of Hotel & Tourism Management
Regular Programme)**

Rules and Regulations

(For the candidates to be admitted from the academic
year 2020 - 2021 onwards)

1. Eligibility: 1. For Admission: A pass in the Higher Secondary Examination (with Arts / Commerce / Science/ Humanities) conducted by the Government of Gujarat; or an examination accepted as equivalent thereto by the Executive Council / MHRD, India or 10th and 3years Diploma holders (10+3).

For the Degree : The candidates shall have subsequently undergone the prescribed course of study in a college affiliated to this University for a period of not less than three academic years, passed the examinations prescribed and fulfilled such conditions as have been prescribed therefore.

2. Duration: Duration of Regular Programme is three years. Each academic year shall comprise of two semester's viz. Odd and Even semesters. Odd semesters I / III / V shall be from October to March and Even Semesters II / IV / VI shall be from April to September. There shall be not less than 90 working days which shall comprise 450 teaching clock hours for each semester. (Exclusive of the days for the conduct of University or external endsemester examinations). A candidate can avail a maximum of 12 Semester (6 Years), in a continuous stretch of 6 Years from the year of enrolment to complete Bachelor's Degree

3.Semesters: An academic year is divided into two semesters. In each semester, courses are offered in 15 teaching weeks and the remaining 5 weeks are to be utilized for conduct of examinations and evaluation purposes. Each week has 36 working hours spread over 6 days a week.

4. Attendance: Students must have 75% of attendance in each course for appearing in the examination.

5. Examinations: There shall be examinations at the end of each semester. The minimum passing marks shall be 36%:

1. Internal Theory: 11 out of 30
2. Internal Practical: 18 out of 50
3. University Theory: 26 out of 70
4. University Practical 36 out of 100

6. Teaching Staff Eligibility:

Post Graduate in Hospitality / Tourism or MBA from a recognized University with minimum of 55% marks in aggregate or its equivalent grade

OR

Graduate in Hotel Management with an experience of minimum 02 years of Industry / teaching.

7. Course Structure and Marks Scheme:

Bachelors of Hotel & Tourism Management BHTM 1st Year Course Structure & Marks Scheme

Code		Subjects	No. of Hours per week			Credit	Internal Assessment	University Exam	Total Marks
			Theory	Practical	Tutorial				
SEMESTER - I									
BHTM-101	DSE	Introduction to Hotel & Tourism Industry	5	0	1	6	30	70	100
BHTM-102	AECC	English for Hotel & Tourism Industry - I	4	0		4	30	70	100
BHTM-103	DSC	Introduction to Front Office Theory - I	2	0		2	30	70	100
		Introduction to Front Office - I (Practical)		1		1	50	100	150
BHTM-104	DSC	Introduction to Housekeeping Theory -I	2			2	30	70	100
		Introduction to Housekeeping - I (Practical)		1		1	50	100	150
BHTM-105	DSC	Introduction to Food Production Theory - I	2			2	30	70	100
		Introduction to Food Production - I (Practical)		1		1	50	100	150
BHTM-106	DSC	Introduction to Food & Beverage Services Theory -I	2			2	30	70	100
		Introduction to Food & Beverage Services - I (Practical)		1		1	50	100	150
BHTM-107	SEC	Basics of Accounting & Book Keeping	4	0		4	30	70	100
Total			21	4	1	26	410	890	1300

Code		Subjects	No. of Hours per week			Credit	Internal Assessment	University Exam	Total Marks
			Theory	Practical	Tutorial				
SEMESTER - II									
BHTM-108	DSC	Introduction to Front Office Theory II	2			2	30	70	100
		Front Office Practical II		1		1	50	100	150
BHTM-109	DSC	Introduction to Housekeeping Theory II	2			2	30	70	100
		Housekeeping Practical II		1		1	50	100	150
BHTM-110	DSC	Introduction to Food Production Theory II	2			2	30	70	100
		Food Production Practical II		1		1	50	100	150
BHTM-111	DSC	Introduction to Food & Beverage Service Theory II	2			2	30	70	100
		Food & Beverage Services Practical II		1		1	50	100	150
BHTM-112	DSC	Principles Of Management	5		1	6	30	70	100
BHTM-113	DSE	Human Resource Management	5		1	6	30	70	100
BHTM-114	DSE	Hotel & Tourism Law	5	0	1	6	30	70	100
Total			23	4	3	30	410	890	1300

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BHTM 2nd Year Course Structure & Marks Scheme

Code		Subjects	No. of Hours per week			Credit	Internal Assessment	University Exam	Total Marks
			Theory	Practical	Tutorial				
SEMESTER III									
BHTM-201	DSC	Advance Front Office Theory	4	0		4	30	70	100
		Advance Front Office Practical		2		2	50	100	150
BHTM-202	DSC	Advance House Keeping Theory	4			4	30	70	100
		Advance House Keeping Practical		2		2	50	100	150
BHTM-203	DSC	Advance Food Production Theory	4			4	30	70	100
		Advance Food Production Practical		2		2	50	100	150
BHTM-204	DSC	Advance Food & Beverage Services Theory	4			4	30	70	100
		Advance Food & Beverage Services Practical		2		2	50	100	150
BHTM-205	AECC	Business Communication & Soft Skills	4			4	30	70	100
BHTM-206	DSC	Travel & Tourism	5		1	6	30	70	100
Total			25	8	1	34	380	820	1200
SEMESTER IV									
BHTM-207	SEC	Industrial Training	0	0		4	200		200

Note: Every student will have to undergo his/her Industrial Training in one of the leading hotel in 4th semester, after due approval from the institute. Though the institute may help the student in arranging their training in a suitable hotel, the sole responsibility in this context will rest on the student. The student have to submit a comprehensive training report along with training certificate duly signed by the competent authority of the training hotel to the institute for evaluation by a panel of experts.

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BHTM 3rd Year Course Structure & Marks Scheme

Code		Subjects	No. of Hours per week			Credit	Internal Assessment	University Exam	Total Marks
			Theory	Practical	Tutorial				
SEMESTER V									
BHTM-301	DSC	Kitchen Management	4	0		4	30	70	100
		Kitchen management Practical	0	2		2	50	100	150
BHTM-302	DSC	Banquet & Event Management Theory	4	0		4	30	70	100
		Banquet & Event Management Practical	0	2		2	50	100	150
BHTM-303	DSE	Facilities Management & Design	5	0	1	6	30	70	100
BHTM-304	SEC	French	4	0		4	30	70	100
BHTM-305	DSE	Sales & Marketing Management	5	0	1	6	30	70	100
BHTM-306	DSE	Project	5		1	6	200		200
Total			27	4	3	34	450	550	1000
SEMESTER VI									
BHTM-307	SEC	On The Job Training	0	0		4	200		200

Note: Every student will have to undergo the On The Job Training in specific division of the leading hotel in sixth semester, after due approval from the institute. Though the institute may help the student in arranging their training in a suitable hotel, the sole responsibility in this context will rest on the student. The student have to submit a comprehensive training report along with training certificate duly signed by the competent authority of the training hotel to the institute for evaluation by a panel of experts.